



नेपाल सरकार
अर्थ मन्त्रालय

महालेखा नियन्त्रक कार्यालय
Financial Comptroller General Office

मानवस्रोत विकास, लेखा सुदृढीकरण तथा योजना शाखा

पत्र संख्या: २०७७/७८

मिति: २०७७/१२/१९

चलानी नं.: १५७

वैदेशिक अध्ययन/तालिम छात्रवृत्ति सम्बन्धी सूचना ।

प्रस्तुत विषयमा सङ्घीय मामिला तथा सामान्य प्रशासन मन्त्रालयको प.स. २०७७/७८, च.न. ३६३ र ३८१, मिति २०७७/१२/०९ र १३ मा प्राप्त पत्रहरू अनुसारको तालिम/अध्ययन छात्रवृत्तिमा उपयुक्त उम्मेदवार मनोनयनका लागि लेखी आएको छ । यस कार्यालय वा अन्तर्गतका कार्यालयमा कार्यरत आवश्यक योग्यता तथा अन्य प्रासंगिक व्यहोरा पुगेका इच्छुक कर्मचारीहरूले सङ्घीय मामिला तथा सामान्य प्रशासन मन्त्रालयको पत्रमा उल्लेख भएको फारम भर्ने अन्तिम मिति भन्दा ३ तीन दिन अगावै यस महालेखा नियन्त्रक कार्यालयको मानवस्रोत विकास, लेखा सुदृढीकरण तथा योजना शाखाको Google Form मार्फत तयार गरिएको तल दिइएको Google Link वा QR Code Scan गरी आवश्यक विवरणहरू भर्नुहुन तथा निवेदन समेत Upload गर्नुहुन यो सूचना जारी गरिएको छ ।

यस छात्रवृत्तिको सम्बन्धमा विस्तृत जानकारीको लागि सङ्घीय मामिला तथा सामान्य प्रशासन मन्त्रालयबाट प्राप्त भएको पत्रको Scanned Copy समेत यसैसाथ संलग्न गरिएको छ ।

Google Link

https://docs.google.com/forms/d/e/1FAIpQLSfXHViMvkQokd3x3v_0qFVtZMnX2gG4jT6KOJFhxtZOPiHHoQ/viewform?usp=pp_url

QR Code



.....
राम बाबु रिजाल
लेखा अधिकृत

"सक्षम निजामती प्रशासन : विकास, समृद्धि र सुशासन"

अनामनगर, काठमाडौं, फोन-०१ ४७७९२९०, ४७७०७४९, ४७७०३५९ (ext-२९६), फ्याक्स : ०१ ४७७९२९९

Email : hrdsection@fcgo.gov.np Web : www.fcgo.gov.np



१०२६
२०६६/१२/१६

नेपाल सरकार

सङ्घीय मामिला तथा सामान्य प्रशासन मन्त्रालय

सिंहदरबार, काठमाडौं



फोन { ४२००५०५
४२००२९९
४२००३०६
फ्याक्स नं.: ४२००३२२

पत्र संख्या:- ०७७७/७८

चलानी नं:- ३६३

विषय:- वैदेशिक अध्ययन/तालिम छात्रवृत्तिमा मनोनयन गर्ने सम्बन्धमा।

श्री सबै निकाय ।

१२/१६

मिति: २०७७/१२/०९

२८८८

१२/१६

तपशील अनुसारको अध्ययन/तालिम कार्यक्रममा सबै निकायका इच्छुक निजामती कर्मचारीलाई मनोनयन गर्ने गरी निजामती सेवा ऐन, २०४९ (संशोधन सहित) को दफा ४० ख (३) बमोजिम गठित समितिको ३३९ औं बैठकबाट मिति २०७७/१२/०९ मा निर्णय भएकोले उक्त कार्यक्रममा उपयुक्त उम्मेदवार मनोनयन गरी मनोनित कर्मचारीको नाम, सम्पर्क नं. र ईमेल ठेगाना आवश्यक कार्यार्थ अर्थ मन्त्रालय, अन्तर्राष्ट्रिय आर्थिक सहायता सम्बन्ध महाशाखामा पठाउनुपर्ने भएकोले तथा मनोनयन गरिएको कर्मचारीको संकेत नं. समेत उल्लेख गरी सोको जानकारी यस गन्थालयमा समेत अनिवार्य रूपमा उपलब्ध गराउने व्यवस्था हुन आवश्यक कार्यार्थ पठाईएको व्यहोरा निर्णयानुसार अनुरोध छ ।

साथै, तालिम तथा अध्ययन कार्यक्रममा उम्मेदवार मनोनयन गर्दा कार्यक्रमसँग असम्बन्धित व्यक्तिको मनोनयन भई सम्बन्धित संस्थाबाट कन्फर्मेशन नआएमा सो निकायलाई २ पटकसम्म छात्रवृत्तिमा समावेश नगर्ने भनी निर्णय भएको व्यहोरा समेत जानकारीको लागि अनुरोध छ ।

छात्रवृत्तिको मनोनयनमा सम्बन्धित सेवा, समूह र श्रेणीभित्रका समावेशी महिला, आदिवासी/जनजाति, मधेसी, दलित, अपाङ्ग, पिछडिएको क्षेत्र तथा हालसम्म अवसर नपाएका र दुर्गममा सबभन्दा बढी समय काम गरेका आधारमा साथै योग्यता पुगेका सहायक स्तरका कर्मचारीहरूलाई समेत प्राथमिकता दिई मनोनयन गर्नुहुन अनुरोध छ ।

तपशील:

क्र.सं	अध्ययन/तालिम/अध्ययन भ्रमण सेमिनारको विषय	सिट संख्या	भर्ने फारम अन्तिम मिति	अवसर प्रदान गर्ने निकायकार्यक्रम / संचालन हुने मुलुक	आवश्यक योग्यताअन्य प्रासंगिक / व्यहोरा	अध्ययन/तालिम वितरण गरिएकोनिकाय/ निर्णयको व्यहोरा
१.	"Australia Awards Scholarships, Fellowships Long Courses" Study	Open	2 Years program / 30 April, 2021	Australia	<ul style="list-style-type: none"> Be nominated by their governments in accordance with the procedures described in III-4 Be technical officials, engineers or researchers who have 3 or more years of experiences in field of river management or flood disasters in governmental organizations. Be university graduates, preferably in civil engineering, water resource management, or disaster mitigation, or related department. Be proficient in basic computer skills. Have a competent command of spoken and written English.. Good health. Between 25 and 42 years of age of October 1.2021. 	सबै निकायलाई खुला गर्ने । ✓

ले. अ. रामबाबुजी
इच्छुकलाई आवेदन गर्न website मा
सूचना प्रकाशन गर्नुहोस्
१२/१६

१२/१६



नेपाल सरकार

सङ्घीय मामिला तथा सामान्य प्रशासन मन्त्रालय



फोन { ४२००५०५
४२००२९९
४२००३०६
फ्याक्स नं.: ४२००३२२

पत्र संख्या:- ०७७/७८

चलानी नं:- ३६३

मिति: २०७७/१२/०९

२.	"2020 Master of Public Administration (National Development)" Study	Not stated	September 01, 2021 - August 31, 2022 (1 year)	China/MOF COM (Peking University)	<ul style="list-style-type: none"> • be a citizen of a developing country other than the people's Republic of China and under the age of 35 • Be healthy physically and mentally with a physical examination report issued by a local public hospital, and not having any disease • With at least three years working experience. • Be a bachelor's degree holder when applying for master's program. • Be incumbents with a relevant educational background. • Good command in English. 	सबै निकायलाई खुल्ला गर्ने ।
३.	"2020 Master Program in Public Policy" Study	Not stated	September 01, 2021 - August 31, 2022 (1 year)	China/MOF COM (Peking University)	<ul style="list-style-type: none"> • Be a citizen of a developing country other than the people's Republic of China and under the age of 35 • Be healthy physically and mentally with a physical examination report issued by a local public hospital, and not having any disease • With at least three years working experience. • Be a bachelor's degree holder when applying for master's program. • Be incumbents with a relevant educational background. • Good command in English. 	सबै निकायलाई खुल्ला गर्ने ।
४.	"2020 Master of Public Administration in Chinese Governance" Study	Not stated	September 01, 2021 - August 31, 2022 (1 year)	China/MOF COM (Sun Yat-sen University)	<ul style="list-style-type: none"> • be a citizen of a developing country other than the people's Republic of China and under the age of 35 • be healthy physically and mentally with a physical examination report issued by a local public hospital, and not having any disease • With at least three years working experience. • Be a bachelor's degree holder when applying for master's program. • Be incumbents with a relevant educational background. • Good command in English. 	सबै निकायलाई खुला गर्ने ।

[Signature]



नेपाल सरकार

सङ्घीय मामिला तथा सामान्य प्रशासन मन्त्रालय

सिंहदरवार, काठमाडौं



फोन { ४२००५०५
४२००२९९
४२००३०६

फ्याक्स नं.: ४२००३२२

पत्र संख्या:- ०७७/७८

चलानी नं:- ३६३

मिति: २०७७/१२/०९

५.	"2020 Master of Information and Communication Engineering" Study	Not stated	September 01, 2021 - August 31, 2023 (2 year)	China/MOF COM (Huazhong University of Science and Technology)	<ul style="list-style-type: none"> Be a citizen of a developing country other than the people's Republic of China and under the age of 35 Be healthy physically and mentally with a physical examination report issued by a local public hospital, and not having any disease With at least three years working experience. Be a bachelor's degree holder when applying for master's program. Be incumbents with a relevant educational background. Good command in English. 	सबै निकायलाई खुला गर्ने ।
६.	"2020 Master of Software Engineering" Study	Not stated	September 01, 2021 - August 31, 2023 (2 year)	China/MOF COM (Nankai University)	<ul style="list-style-type: none"> Be a citizen of a developing country other than the people's Republic of China and under the age of 35 Be healthy physically and mentally with a physical examination report issued by a local public hospital, and not having any disease With at least three years working experience. Be a bachelor's degree holder when applying for master's program. Be incumbents with a relevant educational background. Good command in English. 	सबै निकायलाई खुला गर्ने ।
७.	"2020 Master of Public Administration in International Development and Governance" Study	Not stated	September 01, 2021 - August 31, 2023 (2 year)	China/MOF COM (Tsinghua University)	<ul style="list-style-type: none"> be a citizen of a developing country other than the people's Republic of China and under the age of 35 be healthy physically and mentally with a physical examination report issued by a local public hospital, and not having any disease With at least three years working experience. Be a bachelor's degree holder when applying for master's program. Be incumbents with a relevant educational background. Good command in English. 	सबै निकायलाई खुला गर्ने ।

[Signature]



सङ्घीय मामिला तथा सामान्य प्रशासन मन्त्रालय



(जनशक्ति योजना तथा विकास शाखा)

प्रमाणित की. ३८५

विषय: "Australia Awards" सम्बन्धमा ।

श्री सबै निकाय ।

यस मन्त्रालयको पत्र संख्या ०७७/७८, च.नं.३६३ मिति २०७७/१२/०९ को वैदेशिक अध्ययन/तालिम छात्रवृत्तिमा मनोनयन गर्ने सम्बन्धी विषयक पत्रमा "Australia Awards Scholarships, Fellowships Long Courses" Study को आवश्यक योग्यता तथा अन्य प्रासंगिक व्यहोरा खण्डमा तपशील बमोजिम हनुपर्नेमा अन्यथा भएकोले मिलाइ पठाइएको व्यहोरा आदेशानुसार अनुरोध छ ।

तपशील:

क्र.सं	अध्ययन/तालीम/ अध्ययन भ्रमण सेमिनारको विषय	सिट संख्या	अवधी/फारम भर्ने अन्तिम मिति	अवसर प्रदान गर्ने निकाय / कार्यक्रम संचालन हुने मुलुक	आवश्यक योग्यता/अन्य प्रासंगिक व्यवहारा वितरण गरिएका निकाय/ निर्णयको व्यवहारा
१.	"Australia Awards Scholarships, Fellowships Long Courses" Study	Open	2 Years program / 30 April, 2021	/Australia	<ul style="list-style-type: none"> Four year bachelor's degree with a minimum of three year's relevant full-time work experience earned after the bachelor's degree. or Three year bachelor's degree with at least one year Master's degree with a minimum of three years relevant full time work experience earned after the bachelor's degree or Two year bachelor's degree with at least a two year master's degree with a minimum of four year's relevant full time work experience earned after the bachelor's degree All applicants require an IELTS (Academic) score average of 6 or above (with no individual band less than 5.0) or equivalent TOEFL paper-based/Internet based or PTE test score. For further details: www.australiaawardsnepal.org

www.austlii.edu.au

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(सागर के.सी.)
शाखा अधिकृत



नेपाल सरकार
अर्थ मन्त्रालय
(अन्तर्राष्ट्रिय आर्थिक सहायता समन्वय महाशाखा)

१/१२/१९

८,४३०
१२/१

सिंहदरबार, काठमाडौं
नेपाल ।

पत्र संख्या:- अआससम/२०७७/७८

च. नं.:- १३४६

मिति: २०७७/११/२९

श्री सङ्घीय मामिला तथा सामान्य प्रशासन मन्त्रालय,
सिंहदरबार, काठमाडौं ।

विषय:- मनोनयन सम्बन्धमा ।

KOREA INTERNATIONAL COOPERATION AGENCY (KOICA) बाट प्राप्त विभिन्न Doctoral Scholarship Program सम्बन्धी मार्च १०, २०२१ का पत्रहरू यसैसाथ संलग्न गरी आवश्यक कार्यार्थ पठाइएको व्यहोरा आदेशानुसार अनुरोध गर्दछु । साथै, KOICA बाट प्राप्त Application Guideline (सेट एक) तथा List of Programs (सेट एक) समेत यसै साथ संलग्न गरी पठाइएको व्यहोरा समेत अनुरोध गर्दछु ।

१/१२/१९
२०७७/११/२९
(प्रेमराज पोख्रेल)
शाखा अधिकृत

१/१२/१९
अनुसन्धान योजना शाखा,

१२/१

४३-४४

KOICA

KOREA INTERNATIONAL COOPERATION AGENCY

B. A. Y. A.
MOF
NRUBIST
99/23

Date- March 10, 2021

Mr. Shree Krishna Nepal

Joint Secretary

International Economic Coordination Cooperation Division (IECCD)

Ministry of Finance

Singhadurbar, Kathmandu

Dear Mr. Nepal,

I have the pleasure to inform you that from this year KOICA is offering a **Doctoral Program** in following specific courses under two renowned University of Korea. This is the first KOICA is offering a PHD program that is solely targeted towards the government officials who have completed the Master Program through KOICA Scholarship to ensure that KOICA contributes in training key leaders in Nepal. Enclosed herewith are Application Guideline.

List of Doctoral Program

S. No	Course	University	Deadline
1	Techno Entrepreneurship Competency Based on ICT Convergence	Handong Global University	April 01, 2021
2	ASEAN Gender Leadership (only for Women)	Ewha Women's University	

In this regards, I would like to request you to **recommend 4 eligible candidates** in each courses according to the program guideline and program eligibility criteria along with **3 sets of Application Forms (of KOICA and Application package of respective University, which shall be shared soon)** and send to KOICA Nepal office until given deadline. The qualification of the applicants is explicitly explained in "2021 KOICA Scholarship Program Application Guideline for Doctoral Degree" enclosed with this letter. However, it is mandatory that the recommended candidate must have successfully completed the Master's Degree Program from Korean University under KOICA's Scholarship Program. In the meantime the recommended candidate should not have taken part in any other Korean Government Scholarship Program (except of KOICA program). The recommended candidate has to go through series of interview including the local

KOICA

KOREA INTERNATIONAL COOPERATION AGENCY

interview organized by the KOICA Nepal Office in order to know the motive, willingness to study.
The application submitted after the deadline will not be accepted.

Furthermore, I would like to inform you that the listed Master's courses are the open competition around the world, **therefore KOICA office cannot assure about the confirmation from the University for the nomination made by the Government of Nepal.** The final selection of the candidate solely depends on the applicant's performance in series of interview as well as final judgment of the respective University. Adding on, the timeline of selection process and date of entry to Korea, of the selected participants could be changed due to COVID 19 pandemic.

For your kind reference KOICA encourages female participation in each of its program, hence it is requested you to recommend more female participants. I thank you cooperation and support in this regards.



With Best Regards,

A handwritten signature in black ink, appearing to read 'SungHoon Ko'.

SungHoon Ko
Country Director
KOICA Nepal Office

Enclosure- Application Guideline

NOTE- The hard copy of all application shall be shared soon however the soft copy of program information and Application Package of all the university is easily available in the link of KOICA CIAT website (<https://www.koica.go.kr/ciat/index.do>) English webpage → Menu (Get involved → CIAT → Scholarship Program → Application)

Cc-

- North East Asia Section, Ministry of Foreign Affairs
- Ministry of Federal Affairs and General Administration

2021 KOICA Scholarship Program

Application Guideline

For Doctoral Degrees

1. Purpose

The KOICA Scholarship Program (SP) is designed to nurture key leaders in developing countries who can contribute to the socio-economic development of their home countries.

2. Target Countries

- Countries selected by KOICA among the DAC List of ODA Recipients
- The list of target countries is subject to change annually to the policies of the Korean government or KOICA

Region	Asia*	Africa	Latin America	Middle East	Oceania	CIS
Countries	13 countries	24 countries	11 countries	3 countries	3 countries	9 countries
Name of countries (63)	Afghanistan Bangladesh Cambodia India Indonesia Lao PDR Mongolia Nepal Pakistan Sri Lanka Philippines Timor-Leste Vietnam	Algeria Angola Burundi Cameroon Côte d'Ivoire DR Congo Egypt Ethiopia Gabon Ghana Kenya Libya Madagascar Morocco Mozambique Nigeria Rwanda Senegal Sudan Tanzania Tunisia Uganda Zambia Zimbabwe	Colombia Dominican-Republic Ecuador El Salvador Guatemala Haiti Honduras Jamaica Paraguay Peru Venezuela	Iraq Jordan Palestine	Fiji Papua New-Guinea Solomon Islands	Azerbaijan Belarus Georgia Kazakhstan Kyrgyzstan Tajikistan Turkmenistan Ukraine Uzbekistan

*Note. The courses written 'for 13 Asia countries' are only eligible for applicants from the

13 Asia countries above

3. Available Universities and Fields of Study

Doctoral degree programs offered at the universities below.

Field of Study	University
Techno-Entrepreneurship Competency Based on ICT Convergence	Handong Global University
ASEAN Gender Leadership <u>(for 13 Asia countries) (for Women)</u>	Ewha Womans University

* All applicants can take only one course for application of KOICA SP program.

* **For more details on the available** courses, refer to the Program Information of each course that is available to access in the KOICA CIAT website (<http://www.koica.go.kr/ciat/index.do>)

English webpage → Menu (Scholarship Program - Application Procedure)

4. Qualifications

Prospective applicants must meet all of the following conditions.

- (1) **Citizenship:** Be a citizen of the Scholarship Program target country.
- (2) **Government Nomination:** Be a government employee.
 - (Preferably) With a minimum of 3 years of experience in the field of study after graduation from KOICA master's degree program.
 - * Exception 1 - Applicants with a background in international development NGO may also apply, under the condition that he/she provide two recommendation letters from
 - 1) his/her government office; and
 - 2) the Korean Embassy, a world widely known NGO, an UN-associated organization, or the KOICA Overseas Office within your region.
- (3) **AGE:** (Preferably) Be under age 40 as of February 1, 2021.
- (4) **Health:** Be in good health, both physically and mentally.
 - Those with disabilities, but in good mental and physical health, are eligible to apply.
 - Those with severe illness are NOT ELIGIBLE to apply.
- (5) **Level of Education:** Be a master's degree holder from KOICA scholarship program by August 2021. (bachelor's degree is mandatory qualifications)
- (6) **English Proficiency:** Have a good command of both spoken and written English in order to take classes conducted entirely in English and to be able to write academic reports and theses in English.
- (7) **Recommendation:** A person recommended by both 1) a Korean university from which they have obtained a master's degree and 2) a currently employed organization

- (8) Have not participated in any of the Korean Government's Scholarship Program before. (except for KOICA's master's degree program)
- (9) and other qualifications from university you are going to apply (refer to the Program Information)

5. Support Service (Scholarship Benefits)

Supports	Amounts	Note
Air Fare	Actual amount paid	<ul style="list-style-type: none"> - Cannot be borne by KOICA in special circumstances like when a participant violates academic regulations - Not borne by KOICA when a participant temporarily leaves to his/her home country during the training period. - Except for the above, borne by KOICA
Tuition Fees	Full amount required by a university	<ul style="list-style-type: none"> - Borne by the university
Monthly Allowance	KRW 999,000 per month	<ul style="list-style-type: none"> - It includes expenses for meals, books and study supplies if needed - Same amount will be provided per month - If a participant does not stay in Korea for specific reasons like temporary leave to his/her home country, the allowance for that month shall be prorated for the corresponding number of days studies in Korea (KRW 33,300/day). * The amount deducted (33,300/day) is the same regardless of how many days are in the month.
Accommodation	Actual amount paid	<ul style="list-style-type: none"> - Electricity and other utility fees shall not be covered. - Cost for cleaning, laundry or exchange of bedding shall not be covered. - Except for the above, borne by the university
Settlement Allowance	KRW 1,200,000 (once)	<ul style="list-style-type: none"> - Expenses needed to enter Korea, such as visa fee, alien registration card issuing fee and others - Borne by the university
Scholarship Completion Grants	KRW 600,000 (once)	<ul style="list-style-type: none"> - EMS and other expenses needed for returning home (e.g. cost for sending materials) - Borne by the university before departure
Insurance	Actual cost paid	<ul style="list-style-type: none"> - Refer to separate documents for detailed insurance coverage - Borne by KOICA

* Notes

- KOICA only provides the expenses above.
- Visa expenses, COVID19 diagnosis for departure, stopover expenses, local transportation and other sundry expenses will not be covered.

-KOICA arranges and pays for the participant to travel to and from Korea. KOICA will cover economy class, round-trip airfare.

-If a participant wants to change the flight itineraries, they should pay the additional airfare.

-The participant is responsible for the issuance of an appropriate visa (which must be the 'Study Abroad Visa [D-2-4]) necessary for this Scholarship Program.

6. Selection Procedures

Period	Procedures	Details
~ April, 2021	Application	[Application package submission] - Application deadline (to the KOICA overseas office and the Korean Embassy): April 5, 2021 - Prepare all required documents for your admission package and fill out the 'Document Checklist'. - Submit the application package (including both university and KOICA application forms and other required documents) to the KOICA overseas office or the Korean Embassy by the submission date. - Original copies should be sent to the university before the phone interviews.
March 5 -April 12	On-site Interview (KOICA)	- Participate in an on-site interview by the KOICA overseas office or the Korean Embassy. If an applicant lives in a country where the KOICA overseas office / Embassy does not exist or lives far from the capital city, he / she can be interviewed by phone after consulting with the KOICA overseas office / Embassy. - The KOICA Overseas office or the Korean Embassy send the result of interview and related documents to KOICA HQ: April 12
April 13 -April 21	Document Screening (University)	[1st round: Document Screening] -Applicants nominated by the KOICA overseas office or Korean Embassy as a result of the on-site interview and have submitted their application packages are considered for document screening. -University conducts document screening,
April 21	Result of Document Screening	-The result for the 1 st round selection will be announced to the applicants. [Preparation for the 2nd round] - Details of the interview including the interviewee list will be sent to the KOICA overseas office and interview arrangements will be made respectively.
2 April 22 -May 12	Interview (University)	[2nd round: Phone(online) Interview] - University conducts the second round (interview) according to the interview schedule. - Schedule for interview will be notified individually by the KOICA overseas office or the Korean embassy with 2-3 day notice in advance. * Some universities would be mandatory to essay test for 2 nd round. - KOICA HQs announces the result of interview to the KOICA overseas office or the Korean Embassy : May 14

May 17 -June 18	Medical Checkup (Local)	[3rd round: Medical Check-up] - Applicants who successfully pass the 2 nd round must take the Medical Check-up at the designated institution. - The detailed guideline of the medical check-up and list of the designated medical institution will be notified after passing the interview successfully. - Examination cost, transportation and accommodation fees will NOT be reimbursed. - KOICA will not pay for the treatment necessary after the examination. - KOICA announces the result of Medical Checkup : June 23
June 29	Admission Notification	- Admissions results will be notified to the KOICA overseas office or the Korean embassy. - KOICA informs the participants of their scheduled entry to Korea after notification.
August	Entry to Korea	

*** The timeline for Selection process and date of 'Entry to Korea' above would be changed due to the COVID19 pandemic.**

**** If you are disqualified for long-term stay by the medical check-up in Korea, you may be deported even if you have successfully passed the local check-up in your country.**

7. Required Documents

All documents should be sent to the KOICA overseas office or the relevant government office.

- ① KOICA Application Form
- ② Recommendation letter from applicants' 1)governments, 2)Korean University, 3)employed organization
- ③ Document Checklist
- ④ University Application form with required documents for the university

* Refer to Program Information on KOICA CIAT Website.

*** Important Notes for All Applicants:**

- All forms should be typed in English and all the supporting documents should be in English. Documents in any other language should be accompanied by a notarized English translation.
- Original documents should be submitted. (If it is unavailable, the originating institution must authorize copies before they are submitted.)
- If any of the submitted materials contain false information, admission will be rescinded.
- Applicants whose forms and supporting documents are incomplete or unsatisfactory will be disqualified from the admission process.
- Applicants should take full responsibility for any disadvantage due to the mistakes or omissions on the application.

8. Contacts

- 1) Application & Document Submission
 - KOICA Overseas Office or Korean Embassy
- 2) Major and University Admissions
 - Universities (Refer to the Program Information)
- 3) Other inquiries
 - KOICA HQs (Email : koica.sp@koica.go.kr)
 - KOICA CIAT Website (<http://www.koica.go.kr/ciat/index.do>)

Application Guidelines

In completing the attached application form, please be advised to:

- Carefully read your **Application Guideline(AG)** and **Program Information(PI)** prior to completing the application form;
- Use a personal computer in completing the form, or handwrite in **block letters**;
- Fill in the form in **English**;
- Be sure to fill in **every part** of the form;
- Send the completed form to your country's KOICA Office - or the Embassy of Korea stationed in your nearest country if the former is not available- together with a **copy of your passport**; and
- Be reminded that your participation may be denied if you fail to provide the required information and documents completely and on time.

Application Checklist

Items	Page No.	Check(√) if completed
a. Filled in every item of Applicant Information	2-4	
b. Ticked agree/disagree box for Agreement on Collection and Use Personal, Sensitive, and Unique Identifying Information	5-6	
c. Thoroughly read Scholarship Program Guideline and Code of Conduct	6-9	
d. Signed the declaration for terms and conditions	9	
e. Signed and filled in every part of Medical History Questionnaire	10	
f. Had an authorized official from your government to complete and sign the Nomination form	11	
g. Have a copy of passport ready for submission	-	

*This is to certify that I have completed every part of the application form
 to apply for the KOICA Scholarship Program.*

Date: _____ Applicant's Name: _____ Signature: _____

留学中国

Scholarship Application for Students | 中文版 | Français | CSC Homepage

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News on Studying in China Happenings in China Alumni

Chinese Government Scholarship-Bilateral Program

Attention: 249385

From: China Scholarship Council

Bilateral Program includes a full or partial scholarship established by MOE in accordance with educational exchange agreements or consensus between Chinese government and governments of other countries, institutions, universities or international organizations.

Supporting Categories, Duration and Instruction Language

Supporting Category

The Bilateral Program supports undergraduate students, graduate students, general scholars and senior scholars. Please consult the dispatching authorities of your home country for the categories available

Instruction Language

Undergraduate scholarship recipients must register for Chinese-taught credit courses. Graduate and non-degree scholarship students can register for either the Chinese-taught program or the English-taught program if applicable. Program Search (By visiting <http://www.csc.edu.cn/studyinginchina> or <http://www.campuschina.org>) can help you find the program and university you're interested in.

All applicants are requested to provide their language proficiency certificates for the scholarship applications. Applicants for Chinese-taught programs must provide a valid Chinese Proficiency Test (HSK) certificate. Undergraduate or non-degree (general scholar & senior scholar) candidates should have achieved HSK Level III or above; Postgraduate candidates should have achieved HSK Level IV or above. Applicants for English-taught programs should provide valid English Proficiency Test (IELTS or TOFEL) certificates.

Duration

The scholarship covers both major study and Chinese language (preparatory study).

Supporting Categories	Major Study(year)	Chinese Language (Preparatory Study)(year)	Duration of Scholarship(year)
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Undergraduate students	4-5	1- 2	4-7
Master's students	2-3	1-2	2-5
Doctoral students	3-4	1- 2	3
General scholars	up to 1	up to 1	up to 2
Senior scholars	up to 1	up to 1	up to 2

II Scholarship Coverage

The Bilateral Program provides both full scholarships and partial scholarships. Please refer to **Introduction to CGS—Coverage and Standard** for details of each item.

III Where and When to Apply

Where to Apply

Apply to the dispatching authorities for overseas study of your home country.

When to Apply

You need to apply between early January and early April. Please consult the dispatching authorities for the specific deadline of each year.

IV Eligibility

1. Applicants must be a citizen of a country other than the People's Republic of China, and be in good health.

2. The requirements for applicants' degree and age are that applicants must:

be a high school graduate under the age of 25 when applying for the undergraduate programs;

be a bachelor's degree holder under the age of 35 when applying for the master's programs;

be a master's degree holder under the age of 40 when applying for the doctoral programs;

be under the age of 45 and have a high school diploma (or higher) when applying for the general scholar programs;

be a master's degree holder or an associate professor (or above) under the age of 50 when applying for the senior scholar programs.

V Application Procedure

Step 1 - Apply to the dispatching authorities for overseas study of your home country for CGS opportunity;

Step 2 - Apply to your target university for the Pre-admission Letter once recommended by the dispatching authorities as an eligible candidate (you will receive an Award Letter for CGS Candidate);

Step 3 - Complete the online application procedure at **CGS Information Management System for International Students** (Visit <http://www.csc.edu.cn/studyinchina> or <http://www.campuschina.org> and click "Application Online" to log in), submit online the completed **Application Form for Chinese Government**

ship, and print a hard copy. You should consult the dispatching authorities for overseas study of your home country for **Instructions of CGS Information Management System for International Students and Agency Number**;

Step 4 - Submit all of your application documents to the dispatching authorities of your home country before the deadline.

NOTE

Only applications of recommended candidates from dispatching authorities will be considered. Candidates holding a Pre-admission Letter will be placed in the host university; those without the Pre-admission Letter should accept CSC's placement of university.

VI Application Documents

- a) Application Form for Chinese Government Scholarship (in Chinese or English).
- b) Copy of Passport Home Page: Applicant shall submit a clear scanned copy of his/her ordinary passport with validity later than March 1, 2022. If the validity of the current passport does not meet the requirement, please apply for a new passport before submitting the application. For applicants who cannot apply for passports before submitting their applications due to objective reasons, with the permission of dispatching authorities, they may submit scanned copy of identity certificates or official documents containing the applicants' "English name, Gender, Nationality, Date of Birth" and other information.
- c) Notarized highest diploma: Prospective diploma winners must submit official proof of student status by their current school. Documents in languages other than Chinese or English must be attached with notarized Chinese or English translations.
- d) Academic transcripts: Transcripts in languages other than Chinese or English must be attached with notarized Chinese or English translations.
- e) A Study Plan or Research Proposal in Chinese or English. (A minimum of 200 words for undergraduates, 500 words for non-degree students, and 800 words for postgraduates.)
- f) Recommendation letters: Applicants for graduate programs or senior scholar programs must submit two letters of recommendation in Chinese or English from professors or associate professors.
- g) Applicants for music studies are requested to submit their own works. Applicants for fine arts programs must submit their own works which include two sketches, two color paintings and two other works.
- h) Applicants under the age of 18 should submit the valid documents of their legal guardians in China.
- i) Applicants planning to stay in China for more than 6 months must submit a photocopy of the Foreigner Physical Examination Form completed in English (the original copy should be kept by the applicant. The form is designed by the Chinese quarantine authority and can be obtained from the dispatching authority. The physical examinations must cover all the items listed in the Foreigner Physical Examination Form. Incomplete records or those without the signature of the attending physician, the official stamp of the hospital or a sealed photograph of the applicants are invalid. Please select the appropriate time to take physical examination as the result is valid for only 6 months.
- j) Non-criminal record report. The applicant shall submit a valid certificate of Non-Criminal Record issued by the local public security authority, usually issued within 6 months prior to the submission date of the application. Please submit the following documents if applicable
- k) Pre-admission Letter from Chinese Government Scholarship universities.
- l) Language qualification certificate. e.g., HSK certificates, IELTS or TOFEL report.

Under: All uploaded supporting documents must be clear, authentic and valid. Applicants are recommended to use professional device to scan the relevant documents. Applicants shall bear the consequences caused by unclear or unidentifiable uploaded materials.

VII Placement & Scholarship Confirmation

1. Application documents of recommended candidates from dispatching authorities will be considered by CSC for eligibility and qualification. Ineligible or incomplete applications will not be considered.
 2. Qualified applications will be sent to universities for placement. Based on various factors, such as the different scholarship funding requirements of every country, the host university's teaching capacity, study length and applicants' criteria, CSC reserves the right to make necessary adjustments/changes to the candidate's host university, field of study, supporting categories and duration of scholarship. Applications enclosed with the Pre-admission Letter will be sent to the universities who issued that Letter for placement confirmation.
 3. After placement confirmation by Chinese universities, scholarship Recipients will get Chinese government scholarships to study in China with approval by CSC. Each scholarship recipient will be granted with no more than one scholarship.
- CSC reviews the placement results, approves the List of Scholarship Recipients and sends the admission documents to the Chinese embassy or consulate-general before July 31st. The Chinese embassy or consulate-general will send the admission documents (*List of Scholarship Recipients, Admission Letter* and *Visa Application Form for Study in China (JW201)*) to the dispatching authorities or scholarship recipients.
5. Scholarship recipients shall not be allowed to change their host university, field of study, or duration of study stipulated on the *Admission Letter* after their coming to China.
 6. Scholarship will not be reserved if the scholarship recipient cannot register before the registration deadline.

VIII Contact information of CSC

Asia	Tel:	0086-10-66093928	66093923
	E-mail:	yazhou1@csc.edu.cn	yazhou2@csc.edu.cn
Africa	Tel:	0086-10-66093584	66093977
	E-mail:	feizhou1@csc.edu.cn	feizhou2@csc.edu.cn
Europe	Tel:	0086-10-66093921	
	E-mail:	ouzhou@csc.edu.cn	
America & Oceania	Tel:	0086-10-66093578	
	E-mail:	meida@csc.edu.cn	

fax: 0086-10-66093915, 66093972

http://www.csc.edu.cn/studyinchina or http://www.campuschina.org

Address: Division of International Students Affairs, China Scholarship Council

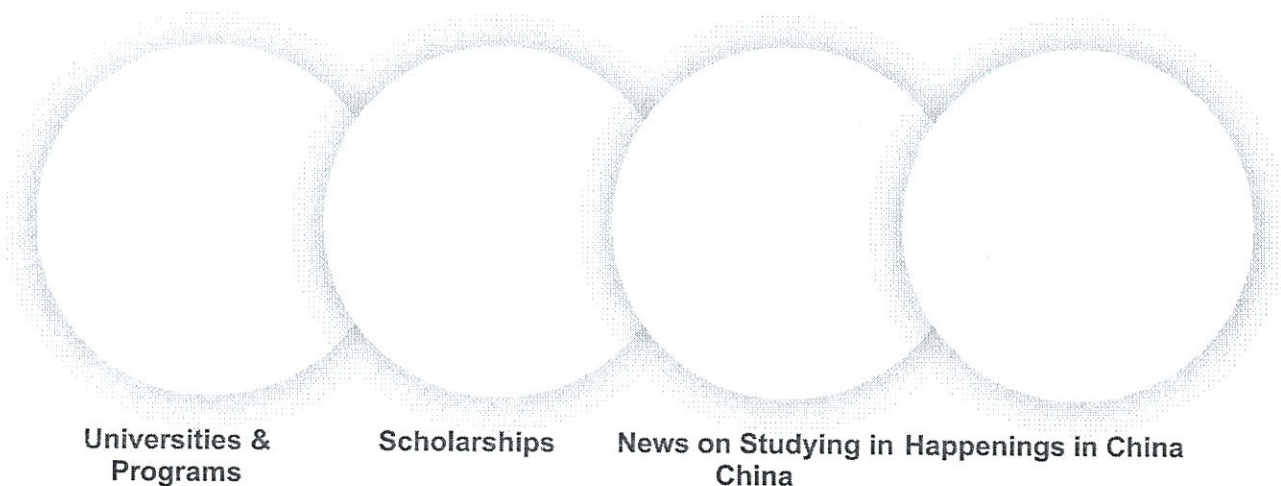
Level 13, Building A3, No.9 Chegongzhuang Avenue, Beijing, P.R China

Postcode: 100044

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